

**AUDIT REPORT
&
AUDITED FINANCIAL STATEMENTS**

OF

**PROTIBONDHI SHISHU SHIEKKHA O
PARICHARJA SAMITY (PROSHIPS)**

FOR THE PERIOD FROM 01 JANUARY 2018 TO 31 DECEMBER 2018

AZIZ HALIM KHAIR CHOUDHURY
CHARTERED ACCOUNTANTS
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**Protibondhi Shishu Shiekkha o Paricharja Samity
(PROSHIPS)**

For the period from 01 January 2018 to 31 December 2018

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**AZIZ HALIM KHAIR CHOUDHURY
CHARTERED ACCOUNTANTS**

EXCLUSIVE CORRESPONDENT FIRM OF PKF INTERNATIONAL

**INDEPENDENT AUDITORS' REPORT
To The Members of
Protibondhi Shishu Shiekkha o Paricharja Samity (PROSHIPS)**

We have audited the accompanying consolidated financial statements of **Protibondhi Shishu Shiekkha o Paricharja Samity (PROSHIPS)** which comprise the consolidated Balance Sheet as at December 31, 2018, and the consolidated Income & Expenditure Account and Receipts and Payments Account for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Management's responsibility for the financial statements

Management of the organization is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards (IFRS)/International Accounting Standards (IASs) as adopted in Bangladesh. This responsibility includes: designing, implementing and maintaining internal control relevant to preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in circumstances.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (ISA) as adopted in Bangladesh. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstance, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

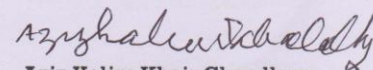
Opinion

In our opinion, the consolidated financial statements referred to above give a true and fair view of the financial position of the organization as at December 31, 2018, and its financial performance for the year then ended in accordance with basis of accounting disclosed in notes to the financial statements in note-3 and comply with the applicable laws and regulations.

We also report that

- a) we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and made due verification thereof;
- b) in our opinion, proper books of account have been kept by the organization so far as it appeared from our examination of those books; and
- c) the organization's consolidated financial statements dealt with by the report are in agreement with the books of accounts.

11 February 2019
Dhaka


Aziz Halim Khair Choudhury
Chartered Accountants

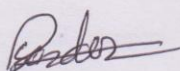
Protibandhi Shishu Shiekkha O Paricharja Samity (PROSHIPS)

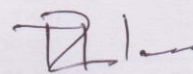
**Kacharipara, Islampur, Jamalpur
Consolidated Balance Sheet
As at 31 December 2018**

Particulars	Note	31.12.2018	31.12.2017
ASSETS AND PROPERTIES			
Fixed assets	4	188,894	193,901
Current Assets			
Cash in Hand & Bank Balances		36,252	59,895
Total		225,146	253,796
FUND AND LIABILITIES			
Fund Account	5	142,780	171,430
Loan A/C		82,366	82,366
Total		225,146	253,796

Project wise details are shown in Annexure - A.

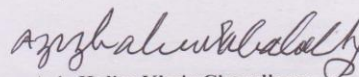
The accompanying notes form an integral part of the Balance Sheet.


Director (F&A)


Chief Executive

Signed in terms of our separate report of even date annexed.

11 February 2019
Dhaka


Aziz Halim Khair Chowdhury
Chartered Accountants

Protibandhi Shishu Shiekkha O Paricharja Samity (PROSHIPS)
Kacharipara, Islampur, Jamalpur
Consolidated Income and Expenditure Accounts
For the year ended 31 December 2018

Particulars	2018	2017
	Total	Total
INCOME		
Fund Received From JPUF Project	50,000	-
Fund Received form Upazila Parished, Dewangonj	160,000	-
Abul Khair Foundation & The Daily Contribution	-	750,000
Community Contribution from Relief Support	-	35,000
Fund Received for Maternal Allowence (MOWCA)	-	528,795
Fund Received From Global Giving Foundation	49,568	131,961
Community Contribution	156,503	90,500
Fund Received From Global Giving Emergency Relief Project	126,649	261,119
Admin Expenses for Global Giving Project	-	25,000
Fund From CDD Deaf Blindness Project	-	20,987
Bank Interest	436	-
Fund Received form Upazila Parished, Islampur	40,000	-
Fund Received for PHRPBD-DI Project	439,742	-
Fund Received form CDD PHRPBD	579,177	915,039
Total	1,602,075	2,758,401
EXPENDITURE		
Staff Salary and Benefits		
Project Staffs Honararium/Salary and Benefits	775,610	941,354
Travel Lodging and Perdiem	-	5,900
Communication & Transportation	23,092	20,975
Conveyance	64,454	56,625
Tharapist Honorarium	-	26,000
Sub Total:	863,156	1,050,854
Health		
Community Clinic	20,340	-
Regular Therapy Services for CWDs	50,500	-
Sanatary Napkin	5,016	30,500
Specialist Medical Cost	18,020	-
Drug & Medicine	-	31,737
Refferal Services	7,500	7,585
Oral & Dental Treatment	39,980	-
Sub Total:	141,356	69,822
Education		
Dress Purchases	30,440	5,000
Schlorship for CWDs	-	5,000
Education Metrials	40,081	25,000
Tution Fees	36,000	-
Union Parished Meeting	6,557	-
Office Rent-Protibandi School	33,000	-
Tiffin	41,000	-
Deaf Blind Project Salary	-	12,000
Deaf Blind Project Stationary, Trivel ,Picture, Photocopy	-	8,000
Sub Total:	187,078	55,000
Social Inclusion & Empowerment		
Orintation on DiDRR	9,705	7,500
Meeting with Caregivers	-	11,190
Multi Stecholder Meeting at Upzila	900	-
Apex Body Meeting	10,035	3,850
Plenned by SHG and Apex Body	6,225	12,010
Inclusive Sports and Cultural Program	-	43,932
Day of international Disable Person IDD	27,300	20,853

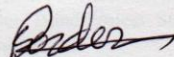


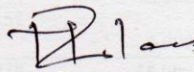
Aziz Halim Khair Choudhury
Chartered Accountants

Exclusive Correspondent Firm of PKF International

Particulars	2018	2017
	Total	Total
Training on Child and Women Right Violation	9,109	240,000
Meeting with DPO	1,300	-
Meeting with High School	3,000	-
Review and Development of Apex Body	4,100	-
Workshop/ Advocacy Meeting	-	6,880
Self Help Group Meeting	-	20,403
Advocacy and Sensitization Activities	25,550	20,730
Need Based Activities planned by Apex Body	5,400	6,550
Awareness Program	2,500	13,824
SHG Planewise Exp.	2,025	4,575
Sub Total:	107,149	412,297
Emergency Response/Relief Program		
Emergency Relief	-	35,000
Relief Support	160,000	855,000
Sub Total:	160,000	890,000
Capacity Building Training Program		
IGA Training for Group Beneficiaries	10,000	20,000
Swining Machine for IGA	-	7,500
Sub Total:	10,000	27,500
Office Maitainance & Stationary Expenses		
Electricity Goods and Bill	8,030	2,355
Office Maintainence & Repairing	31,900	-
Office Maintenance	-	-
Office Rent	-	36,000
Office Printing , Stationary and Supply	41,876	46,786
Computer Maintenance	4,436	-
Photocopy	500	-
Paper and Predocals	2,440	3,610
Sub Total:	89,182	88,751
VAT /Tax/Bank Charge etc.		
Bank Charge	2,916	2,270
VAT & Tax	10,491	10,700
NGO Renewal Fees	-	30,000
By-Laws Renewes fees	-	13,000
Sub Total:	13,407	55,970
Administrative and Others Expenses		
E C Meeting & Refresment	3,100	11,950
Audit Fee	9,565	35,000
Admin Expenses	24,000	49,932
Entertainment Expenses	1,000	6,988
Networking Member Fee	1,000	2,168
Deprication	20,732	21,276
Sub Total:	59,397	127,314
Total Expenditure Taka	1,630,725	2,777,508
Surplus (Deficity)	(28,650)	(19,107)
Total	1,602,075	2,758,401

Project wise details are shown in Annexure-B.



Director (F&A)


Chief Executive

Signed in terms of our separate report of even date annexed.

11 February 2019
Dhaka

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Aziz Halim Khair Choudhury
Chartered Accountants

Aziz Halim Khair Choudhury
Chartered Accountants

Exclusive Correspondent Firm of PKF International

Protibandhi Shishu Shiekkha O Paricharja Samity (PROSHIPS)

Kacharipara, Islampur, Jamalpur

Project Wise Receipts and Payment Accounts

For the year ended 31 December 2018

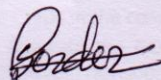
Particulars	2018	2017
	Total	Total
RECEIPTS		
Opening Balance	59,895	57,726
Cash in Hand	26,505	19,227
Cash at Bank	33,390	38,499
Abul Khair Foundation & The Daily Contribution	-	750,000
Fund Received From Global Giving Foundation	49,568	131,961
Fund From Upazila Parishad, Dewangonj	160,000	-
Fund Recived from PHRPBD-DI Project	439,742	-
Community Contribution from Relief Support	-	35,000
Community Contribution	156,503	90,500
Admin Cost for Global Giving Project	-	25,000
Fund From CDD Deaf Blindness Project	-	20,987
Fund From Upazila Parishad, Islampur	40,000	-
Bank Interest	436	-
Fund Received From JPUF Project	50,000	-
Fund Received From CDD PHRPBD	579,177	915,039
Fund Received From Global Giving Emergency Relief Project	126,649	261,119
Fund Received Maternal Allowance Program	-	528,795
Total	1,661,970	2,816,127
EXPENDITURE		
Staff Salary and Benefits		
Project Staffs Salary and Benefits	775,610	941,354
Travel Lodging and Perdiem	-	5,900
Communication & Transportation	23,092	20,975
Conveyance	64,454	56,625
Tharapist Honorarium	-	26,000
Sub Total:	863,156	1,050,854
Health		
Regular Therapy Services for CWDs	50,500	-
Sanatari Napkin	5,016	30,500
Specialist Medical Cost	18,020	-
Community Clinic	20,340	-
Drug & Medicine	-	31,737
Oral & Dental Treatment	39,980	-
Refferal Services	7,500	7,585
Sub Total:	141,356	69,822
Education		
Dress Purchase	50,440	5,000
Scholarship for CWDs	-	5,000
Education Metrials	40,081	25,000
Insition Fees	56,000	-
Tiffin	41,000	-
Office Rent-Protibandhi School	33,000	-
Deaf Blind Project Salary	-	12,000
Union Parishad Meeting on Education	6,557	-
Deaf Blind Project Stationary, Trivel ,Picture, Photocopy	-	8,000
Sub Total:	187,078	55,000
Social Inclusion & Empowerment		
Orientation Program on DiDRR	9,705	7,500
Multi Stecholder Meeting at Upzila	900	-
Meeting with High School	3,000	-
Inclusive Sports and Cultural Program	-	43,932
Meeting with DPO	1,300	-
Apex Body Meeting	10,035	3,850
Plenned by SHG and Apex Body	6,225	12,000



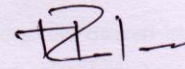
Aziz Halim Khair Choudhury
Chartered Accountants

Exclusive Correspondent Firm of PKF International

Particulars	2018	2017
	Total	Total
Day of international Disable Person IDD	27,300	20,853
Training on Child and Women Right Violation	9,109	240,000
Meeting with Caregivers	-	11,190
Local Level Workshop/ Meeting Organizing Exp.	-	6,880
Self Help Group Meeting	-	20,403
Advocacy and Sensitization Activities	25,550	20,730
SHG Plan wise Expenditure	2,025	4,575
Review and Development of Apex Body	4,100	
Need Based Activities planned by Apex Body	5,400	6,550
Awarnees Program	2,500	13,824
Sub Total:	107,149	412,297
Emergency Response/ Relief Program		
Emergency Relief	-	35,000
Relief Support Program	160,000	855,000
Sub Total:	160,000	890,000
Capacity Building Training Program		
IGA Training for Group Beneficiaries	-	20,000
Swining Machine for IGA	10,000	7,500
Sub Total:	10,000	27,500
Office Maitainance & Stationary Expenses		
Electricity Goods and Bill	8,030	2,355
Office Maintenance & Repair	31,900	-
Office Rent	-	36,000
Office Printing , Stationary and Supply	41,876	46,786
Computer Maintenance	4,436	-
Photocopy	500	-
Paper and Predocals	2,440	3,610
Sub Total:	89,182	88,751
VAT /Tax/Bank Charge etc.		
Bank Charge	2,916	2,270
VAT & Tax	10,491	10,700
NGO Renewal Fees	-	30,000
By-Laws Renewes fees	-	13,000
Sub Total:	13,407	55,970
Administrative and Others Expenses		
E C Meeting & Refresment	3,100	11,950
Audit Fee	9,565	35,000
Admin Exp.	24,000	49,932
Entertainment Expenses	1,000	6,988
Networking Member Fee	1,000	2,168
Furniture & Fixture	15,725	-
Sub Total:	54,390	106,038
Total Payment	1,625,718	2,756,232
Closing Balance	36,252	59,895
Cash in Hand	100	26,505
Cash at Bank	36,152	33,390
Total	1,661,970	2,816,127


Director (F&A)

Project wise details are shown in Annexure-C.


Chief Executive

Signed in terms of our separate report of even date annexed.

11 February 2019
Dhaka


Aziz Halim Khair Choudhury
Chartered Accountants

PROTIBONDHI SHISHU SHIEKKHA O PARCHARJA SAMITY (PROSHIPS)
ISLAMPUR, JAMALPUR
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

1.00 Background of the Organization:

Protibondhi Shishu Shiekkha o Paricharja (PROSHIPS) is a local non-profit earning, non-government voluntary development organization (NGO) working in several selected upazilas of Jamalpur District. It was been working for support and development of the partially disabled people and children to ensure their equal rights, proper opportunities and full participation in the community. **PROSHIPS** were established in 1998 with the initiative of a group of young, educated, committed and dedicated professionals and social workers. It is working in the community to uphold the basic human rights for all through socio-economic development activities of the community. **PROSHIPS**'s main focus is to improve the ultimate living condition of the PWDs and CWDs, disadvantaged, distressed and poor people of the community as well as the people with social discrimination. At present **PROSHIPS** has been implementing its program in the 130 villages of 9 unions of 2 upazilas of Jamalpur District.

PROSHIPS has been working with the vision to promote development programs in the community to improve overall socio-economic and cultural condition of the most disadvantaged women, children and the minority groups of the community. Remarkable emphasis is given on preventing disability ensuring maternal child health, adolescent family life and reproductive health education, restoration of human rights, human resource development and protection of environmental degradation. **PROSHIPS** has been trying to implement action program with the active involvement and participation in the community people. **PROSHIPS** inspires for a suppression free society with prosperity, peace and equity where all people could get proper opportunity and equal rights to develop, economically productive and equitable, genuinely empowered, ecologically balance and socially just and democratic.

PROSHIPS are duly registered with the NGO Affairs Bureau, Government of the people's Republic of Bangladesh vide Registration No. 1730 dated 14 August 2002 last renewal on 21 May 2018 effective from 14 August 2017 and with Social Welfare Department, Government of the people's Republic of Bangladesh vide Registration No. JA-00452 dated 09 June 1999.

2.00 Object of the Organization

The main objectives of the organization are as follows:

- i) Build community awareness on the Universal Declaration of Human Rights, Child Rights Convention (CRC) and rights of the children with disability through observation of the child rights week, discussion meeting, door to door counseling;
- ii) Create awareness on disability, its causes, prevention, and intervention through family counseling, peer group discussion and observance of the national and international days for the persons with disability;
- iii) Strengthen coordination with the NGOs working for protection of the rights of the children and local authorities to get their support and services;
- iv) Advocate the parents, school teachers, Imams and local elites for education, accessibility and rehabilitation of the CWDs in the community;
- v) Advocate the GOs, NGOs and their relevant parties to integrate the disabled and destitute children into the mainstream development programs;
- vi) Conduct basic training on disability for the principal caregivers/parents of the disabled children and the project volunteers;
- vii) Conduct training on Activities of Daily Living (ADL) of the disabled children for their parents and principal care givers by the community educators;



- viii) Conduct dialogues with the representatives of the local authority, community policy makers, local elite, schoolteachers, Imams and the family members of the disabled persons;
- ix) Collect and disseminate contemporary information on different issues of disability, publication of a half yearly newsletter on disability and child rights, **Alor Deshari**;
- x) Implement an integrated Community Based Rehabilitation (CBR) program for the children with disability, disadvantaged and distressed children and the children at suppression and social discrimination;
- xi) Organize workshop to share the experiences and disseminate information on the project activities with other relevant NGOs community people, government officials and the representatives of the local authority;
- xii) Conduct systematic evaluation of the project, carryout proper documentation, reporting and prepare annual reports regularly.

3.00 Basic of Accounting:

The financial statements are prepared in accordance with Bangladesh Accounting Standard (BAS) on cash basis under historical cost convention except depreciation on fixed assets. Depreciation on fixed assets is provided based on the concept of diminishing balance method at the rates shown in the schedule of fixed assets based on the life expectancy of the assets. Depreciation on addition to fixed assets is charged for the full year irrespective of date of acquisition or put into use while no depreciation is charged in the year of disposal.

	Particulars	2018	2017
		Total	Total
4.00	Fixed Assets		
	Opening Balance	683,146	683,146
	Add: Purchased during this year	15,725	-
	Total:	698,871	683,146
	Less: Accumulated Depreciation	509,977	489,245
	Opening Balance	489,245	467,969
	Add: Charged during the year	20,732	21,276
	Written Down Value	188,894	193,901

Details Shown in Schdule - A

5.00 Fund Account: Tk. 1,42,780.00

Breakup of the above amount is given below:

PARTICULARS	2018					2017
	GF	CDD PHRPBD	Global Giving Foundation	GG Emargency Project	Total	Total
Opening Balance	(165,363)	330,725	61	119	165,542	249,779
Add/(Less): Transf. to Other Project	5,888	-	-	-	5,888	(59,242)
Add: Surplus (Deficit) for the year	(45,442)	16,476	61	255	(28,650)	(19,107)
Closing Balance Taka	(204,917)	347,201	122	374	142,780	171,430

PROTIBANDHI SHISHU SHIEKHA O PARICHARJA SAMITY (PROSHIPS)
SCHEDULE OF PROPERTY, PLANT & EQUIPMENT
AS AT 31 DECEMBER 2018

Schedule-A

Sl. No.	Particulars	Cost		Total	Rate %	Depreciation		Total as on 31.12.18	W.D.V. as at 31.12.18
		Opening Balance	Addition during the year			Opening Balance	For this Year		
A.	General Fund								
1	Furniture & fixture	80,080		80,080	10%	74,318	576	74,894	5,186
2	Vehicle	1		1	10%	-	-	-	1
3	Electrical Equipment	1		1	15%	-	-	-	1
4	Computer & Accessories	128,617	-	128,617	10%	52,646	7,597	60,243	68,374
5	Vehicle SLF	1	-	1	10%	-	-	-	1
	Sub Total	208,700	-	208,700		126,964	8,173	135,137	73,563
B.	CDD PHRPBD								
6	Furniture & fixture	32,970	15,725	48,695	10%	8,935	3,976	12,911	35,784
7	Bi cycle	7,700	-	7,700	5%	3,100	230	3,330	4,370
	Sub Total	40,670	15,725	56,395		12,035	4,206	16,241	40,154
C.	MJF								
8	Vehicle	233,229	-	233,229	10%	205,996	2,723	208,719	24,510
9	Furniture & fixture	43,839	-	43,839	10%	36,688	715	37,403	6,436
10	Electrical Equipment	80,000	-	80,000	10%	63,515	1,649	65,164	14,836
11	Computer & Accessories	76,708	-	76,708	10%	44,047	3,266	47,313	29,395
	Sub Total	433,776	-	433,776		350,246	8,353	358,599	75,177
	Grand Total	683,146	15,725	698,871		489,245	20,732	509,977	188,894



Protibandhi Shishu Sheekha O Paricharja Samity (PROSHIPS)
Kacharipara, Islampur, Jamalpur
Fund/Project wise Consolidated Balance Sheet
As at 31 December 2018

PARTICULARS	2018					2017	
	GF	CDD PRRPBD	GGF-DA	GGF-IA	MJF	Total	Total
ASSETS AND PROPERTIES							
Fixed Assets	73,563	40,154		-	75,177	188,894	193,901
Current Assets	-	-		-	-	-	-
Cash in Hand & Bank Balances	25,371	10,385	374	122	-	36,252	59,895
Total	98,934	50,539	374	122	75,177	225,146	253,796
FUND AND LIABILITIES							
Fund Account	(204,917)	347,201	374	122	-	142,780	171,430
Loan A/C	42,799	39,567	-	-	-	82,366	82,366
Total	(162,118)	386,768	374	122	-	225,146	253,796



Protibandhi Shishu Shiekhla O Paricharja Samity (PROSHIPS)

Kacharipara, Islampur, Jamalpur

Consolidated Income and Expenditure Accounts

01 January 2018 to 31 December 2018

Annexure-B

PARTICULARS	2018					2017		
	GF	CDD PHRPBD	GG Dewangonj Area	GG Islampur Area	JPUF	CDD PHRPBD-DI	Total	Total
Fund Received from JPUF Project	-	-	-	-	50,000	-	50,000	-
Abul Khair Foundation & The Daily Samakal Contribution	-	-	-	-	-	-	-	750,000
Community Contribution	156,503	-	-	-	-	-	156,503	90,500
Community Contribution from Relief Support	-	-	-	-	-	-	-	35,000
Fund Received From Global Giving Foundation	-	-	-	49,568	-	-	49,568	131,961
Fund Received From CDD PHRPBD -DI	-	-	-	-	-	439,742	439,742	-
Fund Received From Global Giving Emergency Relief Project	-	-	126,649	-	-	-	126,649	261,119
Fund From CDD Deaf Blindness Project	-	-	-	-	-	-	-	20,987
Fund Received from Upazilla Parishad, Islampur	40,000	-	-	-	-	-	40,000	-
Fund Received from Upazilla Parishad, Dewangonj	160,000	-	-	-	-	-	160,000	-
Bank Interest	436	-	-	-	-	-	436	-
Fund Received From CDD PHRPBD	-	579,177	-	-	-	-	579,177	915,039
Admin Cost for Global Giving Project	-	-	-	-	-	-	-	25,000
Fund Received for Maternal Allowances (MOWCA)	-	-	-	-	-	-	-	528,795
Total	356,939	579,177	126,649	49,568	50,000	439,742	1,602,075	2,758,401

EXPENDITURE

	2018		2017	
Benefits				
Project Staffs Honorarium/ Salary and Benefits	45,000	377,868	-	-
Therapist Honorarium	-	-	352,742	775,610
Travel Lodging and Perdiem	-	-	-	26,000
Communication & Transportation	3,500	11,987	-	5,900
Conveyance Exp.	6,000	24,459	7,605	23,092
Sub Total:	54,500	414,314	383,822	1,050,854

Health

Sanatary Napkin	-	-	5,016	5,016
Regular Therapy Services for CWDSS	16,500	-	10,000	24,000
Specialist Medical Cost	4,500	9,250	-	4,270
Drug & Medicine	-	-	-	-
Oral & Dental Treatment	-	-	30,020	9,980
				31,237



PARTICULARS	2018					2017		
	GF	CDD PHRFB	GG Dewangonj Area	GG Islampur Area	JPUF	CDD PHRFB-DI	Total	Total
Referral Services	4,500	3,000	-	-	-	-	7,500	7,585
Community Clinics	-	20,340	-	-	-	-	20,340	-
Sub Total:	25,500	32,590	30,020	24,976	24,000	4,270	141,356	69,822
Education								
Scholarship for CWDs	-	-	-	-	-	-	-	5,000
Dress Purchase	-	-	20,440	10,000	-	-	30,440	5,000
Education Materials	7,000	-	12,500	4,581	16,000	-	40,081	25,000
Tuition Fees	-	-	36,000	-	-	-	36,000	-
Tiffin	41,000	-	-	-	-	-	41,000	-
Deaf Blind Project Salary	-	-	-	-	-	-	-	12,000
Union Parishad Meeting	4,197	2,360	-	-	-	-	6,557	-
Office Rent- Profitbandi School	-	27,000	-	-	-	6,000	33,000	-
Deaf Blind Project Stationary, Trivel, Picture, Photocopy	-	-	-	-	-	-	-	8,000
Sub Total:	52,197	29,360	68,940	14,581	16,000	6,000	187,078	55,000
Social Inclusion & Empowerment								
Meeting with Caregivers	-	-	-	-	-	-	-	11,190
Orientation on DIDRR	-	9,705	-	-	-	-	9,705	7,500
Training on Child and Women Right Violation	-	9,109	-	-	-	-	9,109	240,000
Apex Body Meeting	3,300	3,710	-	-	-	3,025	10,035	3,850
Planned by SHG and Apex Body	-	-	-	-	-	6,225	6,225	12,010
Day of international Disable Person IDD	12,500	6,590	-	-	-	8,210	27,300	20,853
Meeting with High School	3,000	-	-	-	-	-	3,000	-
Local Level Workshop/Meeting Organizing Exp.	-	-	-	-	-	-	-	6,880
Multi Stakeholder Meeting at Upzila	-	900	-	-	-	-	900	-
Self Help Group Meeting	-	-	-	-	-	-	-	20,403
Advocacy and Sensitization Activities	1,500	15,575	-	-	-	8,475	25,550	20,730
Meeting with DPO	-	1,300	-	-	-	-	1,300	-
Review and Development of Apex Body	-	4,100	-	-	-	-	4,100	-
SHG Plan wise Expenditure	-	-	-	-	-	2,025	2,025	4,575
Need Based Activity by Apex Body	-	5,400	-	-	-	-	5,400	6,550
Awareness Program	2,500	-	-	-	-	-	2,500	13,824
Inclusive Sports and Cultural Program	-	-	-	-	-	-	-	43,932
Sub Total:	22,800	56,389	-	-	-	27,960	107,149	412,297



Emergency Response/ Relief Program

PARTICULARS	2018					2017		
	GF	CDD PHRPBD	GG Dewangonj Area	GG Islamapur Area	JPUF	CDD PHRPBD-DI	Total	Total
Emergency Relife	-	-	-	-	-	-	-	35,000
Relif Support	160,000	-	-	-	-	-	160,000	855,000
Sub Total:	160,000	-	-	-	-	-	160,000	890,000
Capacity Building Traning Program								
IGA Training for Group Beneficiaries	-	-	-	-	10,000	-	10,000	20,000
Swining Machine for IGA	-	-	-	-	-	-	-	7,500
Sub Total:	-	-	-	-	10,000	-	10,000	27,500
Office & Stationary Expenses								
Electricity Goods and Bill	3,100	3,777	-	-	-	1,153	8,030	2,355
Office Maintenance/ Motore Cycle Repairing	30,000	-	-	-	-	-	30,000	-
Office Printing , Stationary and Supply	5,000	15,250	3,374	3,490	-	14,762	41,876	46,786
Computer Maintenance	4,436	-	-	-	-	4,436	-	-
Paper and Preodical	-	2,440	-	-	-	-	2,440	3,610
Need Base Equipment	-	1,900	-	-	-	-	1,900	-
Photocopy	500	-	-	-	-	-	500	-
Office Rent	0	-	-	-	-	-	-	36,000
Sub Total:	43,036	23,367	3,374	3,490	-	15,915	89,182	88,751
VAT /Tax/Bank Charge etc.								
Bank Charge	1,266	1,075	-	-	-	575	2,916	2,270
VAT/Tax	10,491	-	-	-	-	-	10,491	10,700
NGO Renewal Fees	-	-	-	-	-	-	-	30,000
By-Laws Renewal Fees	-	-	-	-	-	-	-	13,000
Sub Total:	11,757	1,075	-	-	-	575	13,407	55,970
Adminstrative/Others Expenses								
Audit Fee	9,565	-	-	-	-	-	9,565	35,000
Admin Expenses	4,000	-	20,000	-	-	-	24,000	49,932
Entertainment Expenses	1,000	-	-	-	-	-	1,000	6,988
Networking Member Fee	1,000	-	-	-	-	-	1,000	2,168
E C Meeting & Refresment	500	1,400	-	-	-	1,200	3,100	11,950
Depreciation	16,526	4,206	-	-	-	-	20,732	21,276
Sub Total:	32,591	5,606	20,000	-	-	1,200	59,397	127,314
Total Expenditure Taka	402,381	562,701	126,394	49,507	50,000	439,742	1,630,725	2,777,508
Surplus (Deficity)	(45,442)	16,476	255	61	-	-	(28,650)	(19,107)
Total	356,939	579,177	126,649	49,568	50,000	439,742	1,602,075	2,758,401



PARTICULARS	2018					2017		
	GF	CDD PHRPBD	GG Dewangonj Area	GG Islampur Area	JPUF	CDD PHRPBD-DI	Total	Total
Sanitary Napkin	-	-	-	5,016	-	-	5,016	30,500
Specialist Medical Cost	4,500	9,250	-	-	-	4,270	18,020	-
Drug & Medicine	-	-	-	-	-	-	-	31,737
Oral & Dental Treatment	-	-	30,020	9,960	-	-	39,980	-
Community Clinics	-	20,340	-	-	-	-	20,340	-
Referral Services	4,500	3,000	-	-	-	-	7,500	7,585
Sub Total:	27,518	32,590	30,020	24,976	24,000	4,270	141,356	71,839
Education								
Dress Purchase	-	-	20,440	10,000	-	-	30,440	5,000
Scholarship for CWDs	-	-	-	-	-	-	-	5,000
Education Materials	7,000	-	12,500	4,581	16,000	-	40,081	25,000
Tuition Fees	-	-	36,000	-	-	-	36,000	-
Tiffin	41,000	-	-	-	-	-	41,000	-
Office Rent-Profibandi School	-	27,000	-	-	-	6,000	33,000	12,000
Deaf Blind Project Salary	-	-	-	-	-	-	-	-
Union Parishad meeting on Education	4,197	2,360	-	-	-	-	6,557	-
Deaf Blind Project Stationary, Trivel, Picture, Photocopy	-	-	-	-	-	-	-	8,000
Sub Total:	52,197	29,360	68,940	14,581	16,000	6,000	187,078	55,000
Social Inclusion & Empowerment								
Awareness Program	2,500	-	-	-	-	-	2,500	13,824
Meeting with Caregivers	-	-	-	-	-	-	-	11,190
Meeting with High School	3,000	-	-	-	-	-	3,000	-
Oriention on DIDRR	-	9,705	-	-	-	-	9,705	7,500
Training on Child and Women Right Violation	-	9,109	-	-	-	-	9,109	240,000
Apex Body Meeting	3,300	3,710	-	-	-	3,025	10,035	3,850
Planned by SHG and Apex Body	-	-	-	-	-	6,225	6,225	12,010
Day of international Disable Person IDD	12,500	6,590	-	-	-	8,210	27,300	20,853
Multi Stakeholder Meeting at Upzila	-	900	-	-	-	-	900	-
Meeting with DPO	-	1,300	-	-	-	-	1,300	-
Review and Development of Apex Body	-	4,100	-	-	-	-	4,100	-
Local Level Workshop/Meeting Organizing Exp.	-	-	-	-	-	-	-	6,880
Self Help Group Meeting	-	-	-	-	-	-	-	20,403
Advocacy and Sensitization Activities	1,500	15,575	-	-	-	8,475	25,550	20,730
Inclusive Sports and Cultural Program	-	-	-	-	-	-	-	43,932
SHG Plan wise Expenditure	-	-	-	-	-	2,025	2,025	4,575
Need Based Activity by Apex Body	-	5,400	-	-	-	-	5,400	6,550
Sub Total:	22,800	56,389	-	-	-	27,960	107,149	412,297



PARTICULARS	2018					2017		
	GF	CDD PHRPBD	GG Dewangonj Area	GG Istampur Area	JPUF	CDD PHRPBD-DI	Total	Total
Emergency Relife	-	-	-	-	-	-	-	35,000
Relif Support	160,000	-	-	-	-	-	160,000	855,000
Sub Total:	160,000	-	-	-	-	-	160,000	890,000
Capacity Building Traning Program								
IGA Training for Group Beneficiaries	-	-	-	-	10,000	-	10,000	20,000
Swining Machine for IGA	-	-	-	-	-	-	-	7,500
Sub Total:	-	-	-	-	10,000	-	10,000	27,500
Office Maintance & Stationary Expenses								
Electricity Goods and Bill	3,100	3,777	-	-	-	1,153	8,030	2,355
Office Maintenance & Repair	30,000	1,900	-	-	-	-	31,900	-
Office Printing , Stationary and Supply	5,000	15,250	3,374	3,490	-	14,762	41,876	46,786
Computer Maintenance	4,436	-	-	-	-	-	4,436	-
Paper and Periodical	-	2,440	-	-	-	-	2,440	3,610
Photocopy	500	-	-	-	-	-	500	-
Office Rent	-	-	-	-	-	-	-	36,000
Sub Total:	43,036	23,367	3,374	3,490	-	15,915	89,182	88,751
VAT /Tax/Bank Charge etc.								
Bank Charge	1,266	1,075	-	-	-	575	2,916	2,270
VAT & Tax Exp.	10,491	-	-	-	-	-	10,491	10,700
NGO Renewal Fees	-	-	-	-	-	-	-	30,000
By-Laws Renewal Fees	-	-	-	-	-	-	-	13,000
Sub Total:	11,757	1,075	-	-	-	575	13,407	55,970
Administrative/Others Expenses								
Entertainment Expenses	1,000	-	-	-	-	-	1,000	6,988
Audit Fee	9,565	-	-	-	-	-	9,565	35,000
E C Meeting & Refrestment	500	1,400	-	-	-	1,200	3,100	11,950
Admin Expenses	4,000	-	20,000	-	-	-	24,000	49,932
Networking Member Fee	1,000	-	-	-	-	-	1,000	2,168
Furniture & Fixture	-	15,725	-	-	-	-	15,725	-
Sub Total:	16,065	17,125	20,000	-	-	1,200	54,390	106,038
Total Payment:	387,873	574,220	126,394	49,507	50,000	439,742	1,625,718	2,758,249
Closing Balance								
Cash in Hand	23,353	10,385	374	122	-	-	36,252	59,895
Cash at Bank	77	23	-	-	-	-	100	26,505
Total	25,294	10,362	374	122	-	-	36,152	83,390
Total	411,226	584,605	126,768	49,629	50,000	439,742	1,661,970	2,841,639

