

PROSHIPS- CHILD PROTECTION POLICY-2015

Protibandhi Shishu Shiekkha O Paricharja Samity (Proships)
Kacharipara, Colege Road, Upazilla- Islampur Dist: Jamalpur

OFFICE MEMORANDUM

Subject: Revise PROSHIPS Child Protection Policy 2015

The Undersigned is directed to foreword here with a set of contents on the above Revise PROSHIPS Child Protection Policy 2015 as approved by the Executive Council in its meeting dated 06th April 2017 for use by the PROSHIPS with immediate effect.

We record our gratitude and thanks to the Executive Council members of PROSHIPS for providing necessary briefing and guidelines during the finalizing revise Child Protection Policy.

Thanks th the PROSHIPS staffs for their suggestions during developing the revise child protection policy.

This supersedes all other provisions guidelines and office order on the subject.

With Thanks.

Md.Rafiqul Islam
Chief Executive
Proships

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1. Introduction:

PROTIBANDHI SHISHU SHIEKHKHA O PARICHARJA SAMITY (PROSHIPS) is a not for profit organization and established in 1999 to develop a more inclusive society for Children with Disabilities /persons with a disability.

PROSHIPS Mission is to improve the ultimate socio-economic and cultural condition of the community through the development of the most disadvantaged, vulnerable people, women, children and the people with disabilities to ensure their equal rights and opportunities for participation in the mainstream development.

PROSHIPS has been working with the vision to promote development programs in the community to improve the overall socio-economic and cultural condition of the disable , most disadvantaged children , adolescent, of the community. Special emphasis is given on preventing disability, ensuring maternal child health, adolescent family life education and reproductive health education, restoration of child/ human rights and human resource development. PROSHIPS aspire for a suppression free society with prosperity, peace and equity where all people could get proper opportunity and equal rights to develop.

PROSHIPS has set out policy for common values, principles and beliefs to meet its organizational commitment to protect children in special circumstances and work for their rights and entitlements. This policy document has been developed for PROSHIPS in compliance with UN Convention on the Rights of the Child. Government of Bangladesh has ratified the UNCRC on Aug 03, 1990 with a reservation to article 14, paragraph 1 *"Also article 21 would apply subject to the existing laws and practices in Bangladesh."*¹ The national children policy 2013 has been formulated to protect the rights of the children without any discrimination. The UNCRC clause appropriate to disable children development, their rights, protection and participation shall have standing reference for any policy implication of this document. The UNCRPD ratified by Bangladesh government has mentioned at article-7 about Children with disabilities. The Rights and Protection Act for person with disabilities-2013 of Bangladesh also has mentioned about children with disabilities in different article/section. In accordance with UNCRC, a person below the age of 18 years is a child regardless of his or her sex, race, ethnicity and any physical and mental health condition.

Disabled children have the same rights as all children. However, they can be all the most vulnerable because they are often invisible, isolated, discriminated against and abused in a variety of ways.

PROSHIPS promotes the rights of disabled children to develop their potential, get an education, have a say, and take part in mainstream society. PROSHIPS believes that disabled children have the rights to protection, to live and prosper in their own family and community. Everyone working with children has a basic duty of attention toward them. PROSHIPS its staff and its partners must recognize the risks to children and the responsibilities to keep them safe. If children are to be protected from abuse and exploitation PROSHIPS its staff and its partners must conduct themselves with the highest levels of professionalism and integrity at all times. The present policy aims at protecting children from intentional and non intentional harm or abuse. It applies both to PROSHIPS, as an organization, and individuals associated with

PROSHIPS towards children in their care. PROSHIPS will also pay a specific attention to the conduct of its partners regarding child dignity. Broader child protection concerns outside the organization should be dealt with through program and project activities.

PROSHIPS has developed this policy document to ensure protection of children from any social, physical, mental exploitation, abuse and negligence rather to complement in their potential growth and participation in PROSHIPS 's program enabling them to participate meaningfully and access their rights. PROSHIPS will use this policy document as an organizational strategic instrument in planning, designing, organizing, involving, monitoring, evaluating and managing any kind of programmes, projects and institutional initiatives where children are part of it.

The three main objective of this policy are to

- To safeguard children from violence (physical, sexual) and discrimination within the organization.
- Safe Guard all staff, board members and contracted human resources from false allegations or from operating within a clear framework on child safeguarding.
- Safeguard the reputation and credibility of PROSHIPS as a rights based organization.

Definitions of child abuse and neglect

Child abuse is a general term and made up of all forms of physical and or/emotional ill treatment, sexual assault, neglect or negligent treatment or exploitation, resulting in actual or potential harm to the child's health, survival, development or dignity in the context of a relationship of responsibility, trust or power.

• Physical abuse

- The actual or likely physical injury to a child, or failure to prevent physical injury or suffering to a child.
- This may include, burning, hitting, punching, shaking, kicking, or beating a child. The worker may not
- have intended to hurt the child, however the injury is not an accident. It may have been the result of
- over-discipline or physical punishment that is inappropriate to the child's age.

• Emotional abuse

- Also known as: verbal abuse, mental abuse, discrimination, forlornness and psychological
- maltreatment. This refers to the actual or likely adverse effect on the emotional and behavioral
- development of children caused by persistent or severe emotional ill treatment or rejection. This can
- include health providers/rehabilitation workers using extreme and or bizarre forms of punishment, such
- as confinement in a dark room or being tied to a chair for long periods of time or threatening or
- terrorizing a child or the tremendous promises beyond capacity. Less severe behavior, but just as
- harmful is mocking, using insulting names for a child, or blaming.

• Sexual abuse

- This refers to inappropriate sexual behavior between a child and an adult who is in a relationship of
- responsibility, trust or power. It includes fondling a child's genitals, making the child fondle the adult's
- genitals, intercourse, rape, sodomy, exhibitionism, sexual exploitation, child prostitution and
- pornography.

• Child labor

- Child labor includes full-time work done by children under 15 years of age that prevents them from
- going to school (getting an education), or that is dangerous to their health (*International Labor Organization, Convention 138*). Child labor is permitted from 15 years old, except for activities that
- could in any way undermine health or morals of the child. Handicap International will be very cautious
- concerning this limit of age, and, in full respect of national legislations, will nevertheless urge its staff to
- contract with people over 18.

• Child work

Children's participation in economic activity - that does not negatively affect their health and development or interfere with education. No economic activity is allowed for children under 12 (*International Labor Organization, Convention 138*).

02. General Principles :

At PROSHIPS we are committed to a set of principles that derive from the UN Convention on the Rights of a Child:

- All children have equal rights to protection from abuse and exploitation
- Everyone has a responsibility to support the care and protection of children
- Organizations have a duty of attention to children them and their representative's work close to. They have to do their best to provide the children receive the care and support they need.
- Children are actors in their own protection and development, which does not exempt parents and educators from their responsibilities.

PROSHIPS is committed to the rights of children and will not tolerate or accept any form of child abuse. Our Internal regulations state that:

"The employee must show respect and consideration towards his/her contacts (beneficiaries, partners, colleagues...), with particular attention for people in vulnerable situations. In no circumstances should he/she commit an act or adopt behavior liable to injure one of his/her contacts either physically or psychologically, or cause him/her harm of any sort.

The employee should respect and promote respect for the fundamental principles contained in:

- **the international conventions concerning child labour, prostitution and people trafficking, and also the traffic of drugs or psychotropic substances (see appendix).**
- **the child protection policy implemented by the association, including in particular that owning or consulting child pornographic materials is strictly forbidden.**

If he/she observes any breach in these principles or behavior liable to contribute towards any of the crimes cited above, he/she should inform the Field Program Director immediately so that appropriate sanctions may be applied.

As an employee of a humanitarian organization, he/she is also required to guard against any abuse of authority. In no circumstances should he/she profit from his/her situation in order to divert assistance from its final destination or obtain favors of any nature (notably sexual)."

PROSHIPS encourages the creation of dedicated spaces to allow children in the program to raise issues regarding their safety.

03. Awareness

PROSHIPS is committed to raising awareness amongst its staff and its partners so they understand the principles, policy, reporting, and monitoring framework of the Child Protection Policy. Staffs at PROSHIPS are informed about the Child Protection Policy and if there is a breach of policy, staff are aware of the disciplinary procedures that would follow. Staffs at PROSHIPS are informed that owning or consulting child pornographic materials is strictly forbidden.

Staffs at PROSHIPS are informed about the UN Convention of the Rights of the Child and this forms the basis for our staff policy regarding the issue of child protection. Staffs at PROSHIPS are informed that gender sensitiveness is essential when addressing child protection issue.

Staff at PROSHIPS are aware that all disabled children have equal rights to be treated with dignity, respect, sensitivity and fairness. Staff are also aware that community programs strongly emphasize the commitment we make to ensuring all disabled children attend school, that they are not forced into child labor and that they have an opportunity to be heard. PROSHIPS ensures that its implementing partners are informed about that policy.

04. Prevention

Introduction : To minimize the risks to children, Handicap International is committed to include in all awareness raising programs, including communication towards partners, regular discussion on preventive measures with a specific attention to disabled children because of their vulnerable situation. All PROSHIPS staff, board members, volunteers and contracted human resources should be aware of the circumstances in which the risk of harm or stigma to children are increased and must mitigate these risks by:

- Incorporating risk management on safeguarding children into its programs as regular practice. Undertaking a Risk Analysis prior to any activity involving children;
- Recruiting and selecting representatives safely;
- Abiding by a Code of Conduct;
- Obtaining visuals and private information for publication purposes in a safe and confidential manner.

Undertaking a Risk Analysis

A Risk Analysis will be undertaken prior to any activity involving children or visits where children are present, or research with children and measures undertaken to mitigate any risks. A format of a Risk Analysis is attached to this policy as

Child Safe Recruitment and Selection:

PROSHIPS commits to undertake actions to reduce risks of recruiting people as staff who has had previous record of incidences of child abuse:-

- All PROSHIPS job advertisement will state that PROSHIPS is a child safe organization
- All applicants will provide PROSHIPS with a certificate of good conduct” or equivalent, during the recruitment process.
- Applicant will be asked to sign a declaration of criminal convictions, if any as part of the application process.
- Applicant will be asked specific child safeguarding related questions during the interview.
- For all applicants a reliable character reference will be obtained, and particular attention will be given to any area of concern relating to child protection. During the interview process applicants will be asked about previous work with children.
- All staff, contracted human resources, volunteers and board members will receive an orientation on PROSHIPS Child Protection Policy. They will be given a copy of the policy and will be required to sign a declaration that they have received and understood it.
- Individuals who are hired as independent contractors will be given a copy of the PROSHIPS 's Child Protection Policy and is required to sign a declaration that they have received and understood it.
- Staff visiting the field for prolonged periods, will be briefed on Child Protection Policy on the incidence and indicators of child abuse.

Code of Conduct:

This policy document applies to boost the existing organizational culture, practices, staff behaviour, management, program development, partnership and implementation that enable child protection and development with their rights and entitlements with special emphasis on children with disabilities and their inclusive development environment.

All PROSHIPS staffs are required to understand their responsibility to keep children safe and abide by the following code of conduct. This code of conduct is designed to protect children, however it also serves to guard staffs from false accusations and the name and reputation of PROSHIPS All staffs are responsible to encourage and promote the dissemination of this code of conduct.

PROSHIPS s employment contracts will contain provisions for dismissal, suspension or transfer to other duties for any employee who breaches the child protection code of conduct.

Acceptable behaviour and conduct:

PROSHIPS staffs should

- Contribute to create and/or uphold an environment where children are listened to and respected as individuals and which is safe, positive and encouraging to them.
- Respect children’s dignity and their need to be protected at all times when taking photographs, filming or writing reports for public relations work as well as safe use of other stakeholders

- Protect and handle personal data and or pictures of children with care and ensure that this is also respected by the third parties who receive information about children from us and other partner organizations
- Comply with any investigations (including interviews) and make available any information necessary for the completion of the investigation.
- Organization personnel must be concerned about perception and appearance in their language, actions and relationships with children.
- Where possible and practical, the “two-adult” rule, wherein two or more adults supervise all activities where children are involved and are present at all times, should be followed. If this is not possible, staff members are encouraged to look for alternatives such as being accompanied by community members on visits to children.
- Follow the organization policy to safeguard children, the Code of Conduct and Reporting Protocol, regarding the safety and well being of these persons.
- Respond to all concerns, allegations or disclosures according to the Reporting Protocol within 24 hours.
- Conduct in a manner consistent with my position as a positive role model to children as a representative of organization.
- Treat all children with respect and take notice of their reactions to my tone of voice and manner.

Unacceptable Behaviors: PROSHIPS ‘S staffs should not

- Stay alone overnight with one or more children whether in staff accommodation, project premises or elsewhere.
- Engage a child as “personal/house hazardous activities”. A child is defined as a child under the age of 18 years.
- Fondle, hold, kiss, hug or touch children in an inappropriate or culturally insensitive way.
- Use language, behave, make suggestions or offer advice, which are inappropriate socially and culturally at family, community and open audience
- Never abuse the power and influence that I have by virtue of my position over the lives and well-being of any child,
- Never engage in any abusive or exploitative relationship – sexual, physical, and emotional with children. Especially I will never engage in sexual activities with any child.
- Refrain from any form of harassment, discrimination, physical or verbal abuse, intimidation or favouritism.
- Never request any service or favour that could be considered abusive or exploitative from children.
- Hit or otherwise physically assault or physically abuse children. All disciplinary perpetrate any form of emotional abuse.
- Develop relationships with children that could in any way be deemed exploitative or abuse.
- Make sexually suggestive comments or actions to a child, even as a joke.
- Take a child to their home or visit a child at their home where they may be alone with that child, or sleep in the same room, without another adult present.
- Sleep in the same bed as a child or allow a child to stay overnight at their home unsupervised, when not related to that child.
- Discrimination against or favour particular children to the exclusion of others.
- Condone, or participate in events of children which are illegal, unsafe or abusive.
- Make commitment, or act in ways intended to shame, humiliate, belittle or degrade children or otherwise perpetrate any form of emotional abuse.

- Discriminate against, show differential treatment, or favour particular children to the exclusion of others.
- Use any computers, mobile phones, or video and digital cameras inappropriately, and never exploit or harass children or access child pornography through any medium.

05. Communication regarding children:

For PROSHIPS it is imperative that guiding principal on communications is in place to ensure that people with ulterior motives cannot misuse photographs and related information beyond the agreed purpose and consent. The best interests of each child are to be protected over any other consideration.

- Communications about children should use pictures that are decent and respectful, not presenting them as victims. Children should be adequately clothed and poses that could be interpreted as sexually suggestive should be avoided. Language that implies a relationship of power should also be avoided. The child's dignity should be preserved whilst presenting any reality.
- Personal and physical information of children could be used to identify the location of a child within a country should not be used on organisation's web sites or in any other form of communication about a child.
- Individuals or organizations requesting the use of organisation's resources such as videos or photographs should be required to sign an agreement with the agency as to the proper use of such materials. The agreement will include a statement that any use of such materials for purposes other than what is agreed upon could subject the borrowing individual or organization to legal action.

06. Reporting and Incident Management

PROSHIPS has reporting and incident management procedures for handling reports related to Child Abuse. The objective of these procedures is to enable and appropriate and swift investigation of any given case and to identify cases of abuse. All PROSHIPS staff and its partners should be informed of PROSHIPS's Child Protection Reporting and Incident Management Procedures.

Confidentiality

An allegation of child abuse is a serious issue. In following this policy and local procedures, it is essential that all parties maintain confidentiality. Sharing of information, which could identify a child or an alleged perpetrator, should be purely on a 'need to know' basis. Unless abuse has actually been proved to have occurred, one must always refer to "alleged abuse".

Reporting procedure suspected or actual abuse of children:

Should a staff member receive any information about, or observe, actual or suspected abuse at a project site he or she must immediately inform to the designated child safeguarding focal person. Where appropriate the matter will be referred for further investigation. All reports of suspected child abuse cases must be in a written format and made within 24 hours of disclosure or the concern being raised.

Child Protection Committee and Duties of the designated Child Protection Focal person:

PROSHIPS will appoint and Designated Child protection Focal person and Child focal person form a committee with in 05 members including One Children. In the event of a concern being raised, the designated child Protection Focal person of PROSHIPS will convene a meeting of the child Protection committee within 24 hours of receiving a report on suspected child abuse. The designated child Protection Focal person will closely liaise with Chief Executive / Director and provide support and advice needed.

The Child Protection Committee will make decision based on the information provided which will include –

- Refer or connect support services to the child/children in concern and their families
- Appoint and delegate the investigation to an investigating team if the matter is in breach of this policy and therefore requires further enquiry
- Also monitor the progress of the investigation and give guidance as appropriate
- Log the complaint and report the Executive Director

Implementation of the Child Protection Policy:

PROSHIPS will take following measures to ensure the effective implementation of this policy:

- All staffs of different projects will sign and abide by the code of conduct
- All staff and volunteers will have access to a copy of the Child Protection Policy.
- Induction will include briefing on child protection issues
- Ensure child consultation and participation in program implementation as appropriate.
- Implement project for the children and/or by the children where and when it is possible.
- Systems will be established by every member/ partners to investigate possible abuse once reported and to deal with it
- Training, learning opportunities and support will be provided by PROSHIPS members as appropriate to ensure commitments are met.

Any agreement between the PROSHIPS and others which need to work with children will require assurance that child protection policies and procedures are in place, acknowledging that lack of such policies can place children and the organisation at risk and may become a factor for disqualification to enter into partnership. PROSHIPS reserves the right to terminate contract negotiations if any proposed personnel whom PROSHIPS believes to pose an unacceptable risk to children's safety or wellbeing.

07.Review:

- Executive Council (EC) or any representative of the EC of PROSHIPS will evaluate regularly for effective use of Child Protection Policy and make amendment if necessary.
- The Chief Executive of PROSHIPS is responsible to implement and use of policy guideline as appropriate to program and management of the organization.
- CEO of PROSHIPS is also responsible for supervision, monitoring and support Child Protection Committee.

Appendix 1

PROSHIPS Code of Conduct

I-----, acknowledge that I have read and Understand PROSHIPS's Child Protection policy 2015. By signing this document , I agree

- To comply the child Protection policy of PROSHIPS
- To be responsible for observing and spreading awareness for the Code of Conduct in my work environment
- To respond immediately to ant concerns, allegations and incidents, and to notify the PROSHIPS Child Protection Focal Person without delay.

In this respect I will

1. Contribute to create and/or uphold an environment where children are listened to and respected as individuals and which is safe, positive and encouraging to them.
2. If a child is a guest in my home I will abide by the Code of Conduct.
3. Respect children's dignity and their need to be protected at all times when taking photographs, filming or writing reports for public relations work as well as safe use of other stakeholders
4. Protect and handle personal data and or pictures of children with care and ensure that this is also respected by the third parties who receive information about children from us and other partner organizations
5. Comply with any investigations (including interviews) and make available any information necessary for the completion of the investigation.
6. Organization personnel must be concerned about perception and appearance in their language, actions and relationships with children.
7. Where possible and practical, the "two-adult" rule, wherein two or more adults supervise all activities where children are involved and are present at all times, should be followed. If this is not possible, staff members are encouraged to look for alternatives such as being accompanied by community members on visits to children.
8. Follow the ORGANIZATION policy to protect children, the Code of Conduct and Reporting Protocol, regarding the safety and well being of these persons.
9. Respond to all concerns, allegations or disclosures according to the Reporting Protocol within 48 hours.
10. Conduct myself in a manner consistent with my position as a positive role model to children as a representative of Organization.
11. Treat all children with respect and take notice of their reactions to my tone of voice and manner.

I will never

1. Stay alone overnight with one or more children whether in staff accommodation, project premises or elsewhere.
2. Engage a child as "personal/house hazardous activities". A child is defined as a child under the age of 18 years.
3. Fondle, hold, kiss, hug or touch children in an inappropriate or culturally insensitive way.
4. Use language, behave, make suggestions or offer advice, which are inappropriate socially and culturally at family, community and open audience

5. Never abuse the power and influence that I have by virtue of my position over the lives and well-being of any child,
6. Never engage in any abusive or exploitative relationship – sexual, physical, and emotional with children. Especially I will never engage in sexual activities with any child.
7. Refrain from any form of harassment, discrimination, physical or verbal abuse, intimidation or favoritism.
8. Never request any service or favour that could be considered abusive or exploitative from children.
9. Hit or otherwise physically assault or physically abuse children. All disciplinary perpetrate any form of emotional abuse.
10. Develop relationships with children that could in any way be deemed exploitative or abuse.
11. Make sexually suggestive comments or actions to a child, even as a joke.
12. Take a child to their home or visit a child at their home where they may be alone with that child, or sleep in the same room, without another adult present.
13. Sleep in the same bed as a child or allow a child to stay overnight at their home unsupervised, when not related to that child.
14. Discrimination against or favour particular children to the exclusion of others.
15. Condone, or participate in events of children which are illegal, unsafe or abusive.
16. Make commitment, or act in ways intended to shame, humiliate, belittle or degrade children or otherwise perpetrate any form of emotional abuse.
17. Discriminate against, show differential treatment, or favour particular children to the exclusion of others.
18. Use any computers, mobile phones, or video and digital cameras inappropriately, and never exploit or harass children or access child pornography through any medium.

Name: _____

Designation: _____

Signature: _____

Location and Date: _____

Appendix 2

PROSHIPS child Protection reporting Procedure

Step – 1



- Ensure the safety of the children
- Document the case
- Report to your focal point and concerned manager

Step – 2



- Focal points reports to PROSHIPS management and Child Protection Committee immediately (within 24 hours), using reporting format

Step – 3



- PROSHIPS management decides the level of investigation
- Action is taken

Appendix 3

PROSHIPS Reporting Form for suspected cases of child abuse

Location	case no:
Child's name:	

Part one – (to be completed by reporters)

Referral Details:	
Time:	Date
Place:	
Name:	
Address:	
Contact no:	Email-
Occupation:	
Relationship to child:	
Child's detail:	
Name:	
Age:	Gender:
Address:	
Household structure (poor/middle income/rich);:	
School:	class:
Religion:	
Any disability:	
Local/legal guardian name:	

Details of incident: what, who, where, when (including child's words if possible)

Alleged Perpetrator's detail (if known):

Name:

Age:

Gender:

Religion:

Organizations Name (If employed):

Position:

Current location of alleged perpetrator:

Relationship, if any to child:

Has emergency medical attention been required? Yes/No

If yes, provided by:

Who else knows this incident?

Actions taken to date:

Endorsed by Focal Person:

Name:

Position:

Date:

Signature:

Part two– (to be completed by Focal person)

Action to be taken

Date and time report received:

Reported to:

Internal investigation: yes/no

If yes member of the investigation committee:

Final decision from the investigation:

Signature of the focal person:

Signature of the Director:

Appendix 5

Consent Form to Interview and use Images of Children

Age of child	Child's consent	Consent of parents /guardians
Under 7	No	Yes
Between 7 and 14	Yes, only if the child can fully understand what they are consenting to	Yes
Above 14	Yes, only if the child can fully understand what they are consenting to	Not necessary if child's consent has been obtained

Part – A

Consent by a child under 18 with necessary age, maturity and understanding (refer above table). Where needed ensure this document is presented to the child or is/her parents in an appropriate language

1. I agree to a PROSHIPS representative:

- Speaking to me and recording my words
- Taking my photograph
- Making a video

2. I agree for PROSHIPS to use:

- My story
- Photographs of myself

3. I understand that my photo and /or information will be used for purposes such as:

- Educational
- Promotional
- Other.....

Name:..... Age:.....

Location: Date:.....

Signature/thumb-print:.....

Part – B

Consent by parent/carer

I confirm that I agree for PROSHIPS to carry out the above

I have authority to sign this form on their behalf (if unsigned above)

I confirm that the child has also agreed to this

Name:..... Age:.....

Signature/thumb-print:.....

Relationship to child:.....

Date:

Appendix 6 : Legislation relevant to child protection

Child Marriage

SI No	Name of the Law
1	The Child Marriage Restraint Act, 1929: refers 21 years and 18 years, section-2 (a)
2	The Muslim Marriage and Divorce (Registration) Act, 1974
3	The Divorce Act, 1869
4	The Guardians and Wards Act, 1890
5	The Succession Act, 1925
8	The Muslim Family Laws Ordinance, 1961
9	The Family Courts Ordinance, 1985

Child Abuse

SI No	Name of the Law
1	The Children Act, 2013
2	Women and Children Repression Prevention Act, 2000
4	Pornography control act - 2012
5	The Bangladesh Abandoned Children (Special provisions) Ordinance, 1982
12	The Penal Code, 1860
13	The Code of Criminal Procedure, 1898
15	The Domestic Servants Registration Ordinance, 1961

Child Labour

SL No	Name of the Law
1	Bangladesh Labour Act 2006
2	Prison Act 1894
3	The Domestic Servants Registration Ordinance, 1961
4	The Children Act, 2013

Child Trafficking

SL No	Name of the Law
1	Human trafficking deterrence and suppression act - 2012
2	The Penal Code, 1860
3	The Code of Criminal Procedure, 1898
4	Speedy Trial Act 2002
5	The Voluntary Social Welfare Agencies (Registration and Control) Ordinance, 1961
6	Border Guard Bangladesh Act 2010
7	Coast Guard Act 1994
11	The Domestic Servants Registration Ordinance, 1961

Appendix 7

Risk Assessment Form

Activity	Potential risk	Risk rating High, Medium or Low	Mitigation/Reduction measures

Appendix 8

Glossary

- **Child** – any person below the age of 18 years, regardless of national laws or cultural practices which may stipulate a younger age.